

3 COURSE A – INTRODUCTION AND HISTORY OF QUESTIONED DOCUMENT EXAMINATION	Page 1 of 1
Division of Forensic Science QUESTIONED DOCUMENTS TRAINING MANUAL	Amendment Designator:
	Effective Date: 1-April-2004
<p>3 COURSE A – INTRODUCTION AND HISTORY OF QUESTIONED DOCUMENT EXAMINATION</p> <p>3.1 Scope</p> <p>3.1.1 Laboratory Orientation (approximately 20 hours)</p> <p>3.1.2 History of Questioned Document Examination (approximately 44 hours)</p> <p>3.1.3 Evidence Handling Procedures (approximately 14 hours)</p> <p>3.1.4 Examination (approximately 2 hours)</p> <p>3.2 Objective</p> <p>To provide an overview of the history of Questioned Document Examination, and in the operation and mission of the Division of Forensic Science</p> <p>3.3 Methods of Instruction</p> <p>Primarily self-directed with some lecture and demonstration</p> <p>3.4 References</p> <ul style="list-style-type: none"> • Harrison, W.R., <u>Suspect Documents</u>, Frederick A. Praeger, NY, 1958, Chapters 3,5 • Osborn, A.S., <u>The Problem of Proof</u>, The Essex Press, NJ, 1926, Chapters 1, 5, 19,29 • Osborn, A.S. & A.D., <u>Questioned Document Problems</u>, Boyd Printing Co., Albany, NY, 2nd Edition, 1946, Chapters 1, 2, 14, 23-27, 31, and 38-41 • Osborn, A.S., <u>Questioned Documents</u>, Boyd Printing Co., Albany, NY, 2nd Edition, 1929, Chapters 1-3 • Conway, James V.P., <u>Evidential Documents</u>, Charles C. Thomas Publisher, 1959, pp 1-11, 205-233 • Baker, J. Newton, <u>Law of Disputed and Forged Documents</u>, The Michie Co., Charlottesville, VA, 1955, Chap 1 • Hilton, O., <u>Scientific Examination of Questioned Documents</u>, Revised Edition, Elsevier, 1982, Chapters 1,2 • DFS Quality Manual, Section 2 • Articles and technical papers (as assigned) <p>3.5 Standards</p> <p>3.5.1 Student must be able to explain the mission of the DFS, and the function of the Questioned Document Section in support of that mission.</p> <p>3.5.2 Student must be able to explain the modern history of forensic document examination and the significance of document examination in criminal and civil litigation.</p> <p>3.5.3 Student must be able to explain the basic procedures for handling documentary evidence.</p> <p>3.6 Verification</p> <p>3.6.1 Student must complete a written test with a minimum score of 80.</p> <p>3.6.2 Student will have 80 hours to complete Course A.</p> <p style="text-align: right;">► End</p>	